

**Website Privacy policy**  
**Conditions of Use and Privacy Statement**

Welcome to Bal Bharati Public School, Gangaram. This Privacy Policy outlines how we collect, use, store, and protect your personal information when you access or use our website and services, including online payment processing. By using our website, you consent to the practices described in this policy, as well as the terms of use specified herein.

**1. Scope of the Policy:**

This Privacy Policy applies to all users accessing our website and availing themselves of our services, including but not limited to online fee payment and registration services. Our practices comply with the Information Technology (IT) Act, 2000, and the DPDP Act, 2023.

**2. Information Collection:**

We may collect and process the following types of information:

- **Personal Information:** Name, address, email address, phone number, and payment details.
- **Transaction Information:** Details related to payments, including the amount, date, and purpose of the transaction.
- **Technical Data:** IP address, browser type, device information, and access times.

**3. Use of Information:**

We collect and use information for:

- Processing transactions securely.
- Complying with legal obligations and regulations.
- Improving our website and services.
- Resolving disputes and addressing complaints.

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**5. Disclosure of Information:**

We do not disclose your personal information to third parties, except as required:

- To comply with legal obligations or government requests.

- To investigate potential fraud or misuse of our services.

## 6. **Your Rights:**

In accordance with the IT Act and applicable rules:

- You have the right to access and correct your personal data.
- You may withdraw consent for data processing, subject to legal and contractual restrictions.
- You can request deletion of your personal data under specific conditions.

## 7. **Cookies and Tracking Technologies:**

Our website uses cookies to:

- Enhance functionality and remember user preferences.
- Collect analytics data to improve website performance.
- Enable secure transactions.

## 8. **Security Measures:**

We implement robust security protocols to protect your data, including:

- **Encryption:** Protecting sensitive data during transmission using SSL encryption.
- **Access Controls:** Restricting access to personal information to authorized personnel only.
- **System Monitoring:** Regularly monitoring and updating systems to address vulnerabilities.
- **Incident Response Plan:** Promptly responding to and mitigating security breaches, if any.

## 9. **Right to Modify Services:**

- We reserve the right to suspend, alter or discontinue our services at any time without prior notice.

## 10. **Children's Privacy:**

Protecting the privacy of children is critical. Our website and services are not designed for or directed at children under the age of 18 (or as defined by local laws). We do not knowingly collect personal data from children without parental consent.

If we discover that a child's data has been collected inadvertently, we will delete it promptly. Parents or guardians can contact us to request the removal of such data.

**11. General:**

Bal Bharati Public School enables users to pay school Admission Registration Fee online through Bal Bharati Public School website. Online Services are provided through a secure website using HDFC bank payment gateway. All such Online Services shall be subject to these Terms and Conditions for Online Services, and the Terms of Use of the Bal Bharati Public School website, which are incorporated herein by reference.

**12. Use of Online Services:**

School makes Online Services available for school admission. Registration Fee payment only. Please do not modify the information or make it available to third parties through a networked computer environment and do not make any additional representations or warranties regarding the information.

**13. Information:**

You hereby authorize Bal Bharati Public School to collect information about you (including information about transactions processed by you) from time to time through the school website. Any such information collected shall be treated in accordance with the Bal Bharati Public School Privacy Policy. Bal Bharati Public School may disclose information about you (including your identity) to a third party if necessary to carry out the Online Services, if Bal Bharati Public School is requested to do so in the course of a criminal or other legal investigation, or if Bal Bharati Public School determines that disclosure is necessary in connection with any complaint regarding your use of the site.

**14. Consent for us to receive and store information in electronic form:**

Use of these services means that you agree to provide information through electronic means. This means you agree to provide any relevant information, documents and attachments in the format and to the standards described for each transaction. It also means you agree and understand that the information will be retained in electronic form.

**15. Consent for us to provide you with information in electronic form:**

Use of these services means that you agree to receive information through electronic means. Where information is requested by another person, the requesting party is deemed to be the recipient's agent and is presumed to have obtained the consent of the recipient to receive the information in electronic format.

## **16. Registered users:**

Online Admission Registration Fee payment service offered by Bal Bharati Public School requires verified access for verification of your identity (e.g your card number and password on the payment gateway). You agree that all information provided by you on the payment gateway in relation to online services shall be current, complete and accurate. You agree to comply with all such terms and conditions in respect of your use of Online Services.

## **17. Password Security:**

We recommend the password you select should not relate to any readily accessible data such as your name, birth date, address, telephone number, driver's license, license plate or passport. Nor may it be an obvious combination of letters and numbers, including sequential or same numbers or letters. You are entirely responsible for maintaining the security of your login ID and password, and for all activity which occurs on or through your account, and, through you credit card, whether authorized or unauthorized, including you, or any of your known entities. You should change your password immediately if you believe that your login ID and password have been used without authorization. Bal Bharati Public School shall not have any liability for your failure to comply with these obligations.

## **18. Security:**

Online Services are provided through a secure HDFC Bank payment gateway. However, you acknowledge and agree that Internet transmissions are never entirely secure or private, and that any message or information you send to or through the website (including credit card information) may be read or intercepted by others, even where a website is stated as being secure. Bal Bharati Public School shall have no liability for the interception or 'hacking' of data through the website by unauthorized third parties.

## **19. Accuracy and binding nature of the Transaction Information:**

Upon completing an Online Service, you will be presented with a confirmation screen verifying the transaction details you wish to process. It is your responsibility to verify that all transaction information and other details are correct. The transaction shall be deemed binding at the time the confirmation screen is displayed. You should print the transaction confirmation for future reference and your files. Bal Bharati Public School shall have no liability for transactions which are incorrect as a result of inaccurate data entry in the course of providing Online Services or for loss of data or information caused by factors outside of Bal Bharati Public School's control.

## **20. Right to suspend, alter or cancel service:**

Bal Bharati Public School shall be entitled at any time without prior notice or any liability to you, to cancel or suspend the Online Admission Registration Fee payment services and/or to substitute alternative services, which may or may not be interactive or transactional in nature.

## **21. Governing law:**

Use of this website and subsidiary websites and these terms shall be governed by the laws of India without reference to principles of conflict of laws. You agree to be bound by such laws and irrevocably agree to submit to the jurisdiction of the courts of India in connection with the interpretation or application of these terms. Those who choose to access this website and subsidiary websites from other locations do so on their own initiative and are responsible for compliance with local laws, if and to the extent local laws are applicable.

## **22. Changes to the Privacy Policy:**

We may update this Privacy Policy periodically. Changes will be notified through our website. Continued use of our services after updates constitutes your agreement to the revised policy.

***Despite these precautions, no system can be guaranteed to be entirely secure. Users recognize and accept the inherent risks involved in transmitting data over the internet.***

### **Grievance Redressal**

As per the IT Rules, we have designated a Grievance Officer to address users concerns:

- **Grievance Officer Name: Mr. Ketan Malhotra**
- **Contact Details: 9811150743**
- **Address: Bal Bharati Public School  
GRH Marg**

**Note: Refer to Refund Policy for any query related to refund for payments made online.**