

PRIMARY DEPARTMENT

Session : 2024-2025

SCHEME OF ASSESSMENT AND PROMOTION POLICY

There is no yardstick to measure the ability or talent of a child, each child is unique and gifted. However, examinations serve as vital tools in evaluating students' learning outcomes. Instead of focusing solely on memorization, examinations should gauge understanding of core concepts and the application of knowledge in real-world scenarios.

Our examination plan aligns with the guidelines set forth by the Directorate of Education. It aims to measure students' achievements across a range of skills, emphasizing not only basic learning outcomes but also higher order thinking abilities and practical application of knowledge.

Classes I & II

Students are assessed on the basis of their assignments, observations, class response, project work, activities, discussions, participation, regularity etc.

Class III - V

Throughout the academic session, students will undergo a series of assessments designed to measure their progress. This includes two Periodic Tests, one Mid-Term Examination, and an Annual Examination.

PATTERN OF EXAMINATION FOR CLASS III - V

EXAMINATION	ENG/HIN/MAT/ SOC. SCI./ SCI./EVS	COMPUTER	GK
PT-1	PEN PAPER TEST 10 MARKS	-	-
Mid Term Exam Attendance	PEN PAPER TEST 50 MARKS	50 MARKS	50 MARKS
PT-2	PEN PAPER TEST 10 MARKS	-	-
ANNUAL EXAMINATION	PEN PAPER TEST 50 MARKS	50 MARKS	50 MARKS

COMPONENTS OF QUESTION PAPERS

TERM EXAM	MAX. MARKS	DURATION	Competency Based Questions (MCQs, Case Based Questions, Source Based or any other similar type questions) (40%)	Objective Type Questions (20%)	Short Answer/ Long Answer Questions (40%)
Mid Term	50	2 Hours	20	10	20
Annual	50	2 Hours	20	10	20

Please note:

- The syllabus for the Mid Term and the Annual Examination will be separate.
- The Question Papers for both the terms will be set according to the term-syllabus.

Apart from the pen and paper tests regular Subject Enrichment Activities, Project Based Activities, Multiple Assessments Tests, Portfolio Activities for the scholastic subjects will be conducted on regular basis.

Co-Scholastic subjects will also be assessed throughout the year and grades for these subjects will be reflected with Mid Term and Annual Examination reports. For Computer/G. K., written examination (Pen and Paper exam) will be conducted during Mid Term and Annual Examination.

CO-SCHOLASTIC ACTIVITIES	SOCIAL AND PERSONAL TRAITS
GENERAL KNOWLEDGE	DISCIPLINE
PHYSICAL EDUCATION	REGULARITY AND PUNCTUALITY
ART EDUCATION	RESPECT AND CARE OF BELONGINGS
VOCAL MUSIC	NEATNESS
DANCE	
LIBRARY	
COMPUTER	
YOGA	

CO-SCHOLASTIC/ SOCIAL AND PERSONAL TRAITS	
GRADE	CONNOTATION
A	OUTSTANDING
B	VERY GOOD
C	GOOD

Grading Scale

SCHOLASTIC GRADING	
MARKS RANGE	GRADE
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
0-32	E (Needs Improvement)
ATTENDANCE	
RANGE %	MARKS
96-100	5
91-95	4
86-90	3
81-85	2
76-80	1
75 and below	Zero

PROMOTION POLICY

To be declared "Pass" at the end of the session for promotion to the next higher class, a student must secure at least 33% marks in each subject i.e., 33 marks out of 100 in each subject. The distribution of 100 marks is as follows :

Attendance of the student	05 MARKS
Subject Enrichment Activities	05 MARKS
Project Based Activities	05 MARKS

Portfolio Activities	05 MARKS
Multiple Assessment Tests	05 MARKS
Average of Periodic Tests	05 MARKS
Mid Term Exam	20 MARKS
Annual Examination	50 MARKS
TOTAL	100 MARKS

PROMOTION POLICY – Class V

- The promotion to the next higher class will also be subject to the condition that a minimum of 25% marks be scored in each subject in the Mid Term (20 marks) plus Annual Examination (50 marks) i.e., 18 marks out of 70 in each subject.
- A candidate not eligible to be declared "Pass" will be declared "Promoted" at the end of the session of a class provided he/she is entitled to grace marks as per the policy.
- Discretionary Grace marks up to maximum of 10 in all, shall be awarded to a student to reach the minimum required 33% of marks in each subject provided that :
 - ❖ A minimum of 25% of marks are secured in each subject in the Mid Term plus the Annual Examination i.e., 18 marks out of 70 Marks to make him/her eligible for promotion.
 - ❖ He/She does not require more than 05 marks in one subject to come up to the minimum requirement of 33% of marks in that subject.

Re-Examination

- A candidate who appears in the Annual Examination can be declared eligible for appearing at the Re-Examination in all the failing subject(s). Such a candidate will be eligible to appear in the subject(s) at a subsequent examination to be held within a period of two months from the date of declaration of the result known as the "Re-Examination".
- Re-Examination will be conducted on the same syllabus and pattern as of Annual Examination. Weightage of Marks obtained by the student in Re-Examination will be proportionately calculated out of 70 marks.
- Marks obtained under other heads will be carried forward and added with the marks obtained by the student in the Re- Examination.
- To be declared "Pass" in Re-Examination, a student will have to secure at least 25% marks in the subject(s) in which he/she has taken the Re-Examination i.e., 18 marks out of 70, provided that a minimum of 33 marks out of 100 marks are secured in total i.e., Marks of Re-Examination (70 marks) plus marks obtained in the other assessments (30 marks).
- No benefit of the discretionary grace marks will be given to the student appearing in Re-Examination for the promotion to the next higher class.

Criteria for Essential Repeat

- If a student does not secure at least 25% marks in the subject(s) in which he/she has taken the Re-Examination and minimum of 33 out of 100 marks in that subject(s) or does not appear in the Re-Examination, he/she will be placed in the category of "Essential Repeat" (ER).
- A student of Class V who is not eligible for Pass, Promotion and placed in the category of "Essential Repeat" (ER) will be held back in the same class during the next session.