

# Student Diary

**2022 - 23**

**Class I - III**

**SCHOOL TIMING - 7:30 a.m. -1:50 p.m.**

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**STUDENT'S NAME .....**

**CLASS & SECTION .....**



# LIST OF CONTENTS

S. NO.	CONTENT	PAGE NO.
1.	Vision and Mission	1
2.	From the Principal's Desk	3-4
3.	Personal Data	5-6
4.	Transport Proforma	7
5.	Health Record	9
6.	Visiting Hours	11
7.	Pledge and Preamble	12
8.	Prayer for Peace / Songs for School Assembly	13-16
9.	School Uniform	17
10.	Fee Payment	18-19
11.	Safety and Security at School	20-21
12.	Bus Safety and Road Safety	22
13.	Covid Appropriate Behaviour in School	23
14.	Cyber Safety	24-26
15.	Code of Conduct for Students	27-28
16.	Code of Conduct for Parents	29-30
17.	The Buddy Program	31
18.	Rules of Etiquette	32
19.	Let's Eat Healthy	33
20.	NEP 2020	34-35
21.	Assignments & Notes	36-107
21.	List of Class Teachers / Non Class Teachers	108-109
23.	Duty List of Teachers	110-112
24.	House System / House Masters	113-114
25.	Club Masters	115
26.	Prefectural Board	116-117
27.	School Functions	118
28.	Examination Policy / Schedule	119-124
29.	PTM Schedule	125
30.	List of Holidays	126-127
31.	Virtual Excursions	128-129
32.	Schedule for Bal Sabha Activities	130-132
33.	Schedule for Club Activities	133-135

34.	Schedule & Theme for Morning Assembly	136-138
35.	Sports Activities	139
36.	Art & Craft Activities	140
37.	Library Activities	141
38.	External Examination	142
39.	Leave Application Form	143-144
40.	Acknowledgement of School Circulars	145-147
41.	Record of Books Read	148-149
42.	My Achievements	150-151
43.	Time-Table	152-154
44.	Acknowledgement Form	155

## Vision

हंस आत्मज्ञान का एक प्रतीक है। “ईश हंस, हमें शिक्षा दें और हम सीखने और उत्कृष्टता की नई ऊँचाइयों पर लगातार चलते रहें।”



A swan is a symbol of enlightenment. The motto translates as, “O swan, give us knowledge and make us move constantly to newer heights of learning and excellence”.

## हंसो नयतु नः प्रज्ञाम्

To strive for better and better, not resting on one’s laurels; seek solutions, not excuses, deliver results and serve the community by providing quality education.

## Mission

- To develop scholastic personalities and impart knowledge to maximize skills and competencies.
- To impart wisdom that transforms knowledge into a meaningful initiative and enterprise for a harmonious and prosperous society.
- To provide holistic education to society as a whole without any prejudice or discrimination.
- Equip the child to meet all challenges—social, moral, intellectual and comprehend human values.
- To make child responsible, law abiding and enlightened citizens of a global society.
- To instil traits of team work, empathy, patience, perseverance and respect for elders and mentors.
- To ensure sensitivity and commitment to environment and all beings to save the planet for future generations.



## FROM THE PRINCIPAL'S DESK

Dear Parents,

A warm welcome to the new academic session, after the unprecedented crisis due to the pandemic. There have certainly been challenges and transformation in most of our work and daily school activities. BBPS GR Marg embraces the 'back to school' move with enthusiasm and commitment. With this school diary, I take the opportunity to greet all the parents and students who have enabled us to do the same. Our school's presence in the education sector remains strong and undimmed and we continue our striving to recalibrate our systems and enrich our curriculum to offer quality education, that is forward looking and inclusive.

In our attempts to sustain the quality, we need to adhere to rules and regulations, as well as the norms and practices set by the school. In our continuous effort to impart child centred education and imbibe human values we focus on instilling the qualities of Empathy, Team Work, Humility, Integrity, Courage and Self-discipline in our young learners. The growth of each individual student is our focus. We recognize that as we 'work together, and learn together', students will be best able to achieve their potential. We firmly believe that every child can experience success and go on to graduate as a responsible, resilient and confident young adult, well prepared to take charge of their future and to become a productive member of the community. Our staff consistently follows current trends and after brainstorming, we zero-in on the ones that are most appropriate to our classrooms. The students are offered many opportunities to explore their interests and investigate new ideas.

Education is a shared commitment among motivated students, dedicated teachers and enthusiastic parents with high expectations. Our technical initiatives have looked to pioneers in e-learning, where teachers have already found their ways to interact better with their students. Undoubtedly, this period has provided us with a strange glimpse into the possible future of learning and we have accepted the challenge. The role of parents too has been crucial to the success of this e-learning experiment.

The School Diary is a mode of effective two-way communication between the school and the parents. Parents are requested to read the school diary for information regarding regulations. In this diary, we have compiled all the information pertaining to the day-to-day activities of the school; this will be a handbook for your reference as well as a means of communication. The school diary has to be brought to school every day to record the instructions and homework given by the school teachers. This process helps children to be systematic and maintain punctuality.

I wish you all a happy and fulfilling academic year. We look forward to moving as partners in the endeavour to provide children with the best, safe and secure surroundings to grow into worthy individuals.



**L. V. Sehgal**

Principal



# PERSONAL DATA

Student's Name .....  
Admission No. ....  
Class & Section .....  
Date of Birth .....



Blood Group ..... Allergy (if any).....  
Father's Name ..... Occupation .....  
Mobile No. ....  
Mother's Name ..... Occupation .....  
Mobile No. ....  
Guardian's Name ..... Occupation .....  
Guardian's Contact No.....  
Relationship with Student .....  
Res. Address .....  
..... Pin Code .....  
Off. Address .....  
..... Pin Code .....  
Tel. Res : ..... Off : .....  
Mobile ..... Email : .....  
School Bus Route No. (if using) ..... Bus Stop .....  
Brother/Sister studying in the school : Name .....  
Class ..... Admn. No. .... Bus No. ....

## Parent's / Guardian's Photo for Verification

Father



Mother



Guardian



.....

**Specimen Signatures**

**Note :** This diary is to be brought to school daily.

**Parents are requested to keep updating the class teacher about any change in address, contact no. through the space provided below.**

Change in address/telephone no. ....  
.....  
.....  
.....

Change in address/telephone no. ....  
.....  
.....  
.....

# TRANSPORT PROFORMA

Student's Name .....

Class & Section .....

Father's Name .....

Contact No. ....

Mother's Name.....

Contact No. ....

Address : Residential.....

.....

Father's Office Address.....

Mother's Office Address.....

Guardian's Name.....

Contact No. ....

Mode of Commuting.....

Bus  Van / Cab  Parent

Bus Route No. ....Bus Stop.....

Name of Van / Cab Driver.....

Token No. of Van Driver.....

Contact no. of Van Driver.....

-----

Changed mode of commuting.....

Date of Change.....

Name of the New Van Driver.....

Token No of the New Van Driver.....

Contact No. of the New Van Driver.....

Parent's Signature.....

**Photo of Van  
Driver/  
Guardian  
who picks  
the child**

**Photo of the  
New Van  
Driver**

**Note** : Parents are requested to keep updating the class teacher about any change in address, contact no. through school diary.



**HEALTH RECORD OF THE CHILD FOR**

**THE YEAR 2022-23**

Student's Name .....Class/Sec. ....

Health Card Number.....

Family Doctor ..... Ph. No.....

Blood Group.....Age as on 31 March 2022. ....

Specific disease(s) suffered, if any, in the past .....

Major or Minor Surgery undergone, if any .....Date of Surgery .....

Allergies, if any. Please specify .....

All Immunizations received on time (Yes/No) .....

Any other disease for which the child requires special attention or medical support or is on regular medication.....

**Any sport restriction, please specify (duly supported by medical documents):**

.....  
.....

Any desired information on Medical Case History of the child to be taken care by the school .....

Parent/Guardian's (Signature).....

**NOT FOR MEDICO/LEGAL PURPOSE**



## **VISITING HOURS**

8.30 a.m. to 9.30 a.m.

(on all working days)

<b>Mr. L.V. Sehgal</b>	Principal
<b>Ms. Vinita Dhawan</b>	Vice-Principal
<b>Ms. Nita Nijhara</b>	Headmistress
<b>Ms. Reetu Dawar</b>	Headmistress
<b>Ms. Neelam Ahuja</b>	Headmistress
<b>Ms. Sapna Bahl</b>	Chief Coordinator
<b>Ms. Deepika Bhola</b>	Senior Accounts Officer
<b>Class Teacher/Counsellor/ Special Educator</b>	Zero period (7.40 a.m. – 8.15 a.m.) and Non-Teaching Saturdays (with prior appointment)

# Pledge

I am proud to be an Indian.

The great heritage and culture of my country always influences and gives me direction. It is my duty to be aware of the fundamental rights & duties and the Child Rights guaranteed by the Constitution of India. To live with self esteem and dignity is my fundamental right. I will not tolerate any type of abusive activities that occur anywhere against me as well as against other children who are my sisters and brothers. I will always be in the forefront to report any such instances to the parents, authorities and the police. This is my duty and responsibility. Since an abuse-free exploitation-free childhood and world is necessary for my future, I solemnly affirm that I will always stand for the same.

**Jai Hind**

# Preamble

**WE, THE PEOPLE OF INDIA**, having solemnly resolved to constitute India into a **SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC** and to secure to all its citizens :

**JUSTICE**, social, economic and political;

**LIBERTY** of thought, expression, belief, faith and worship;

**EQUALITY** of status and of opportunity;

and to promote among them all

**FRATERNITY** assuring the dignity of the individual and the unity and integrity of the Nation;

**IN OUR CONSTITUENT ASSEMBLY** this twenty-sixth day of November, 1949, do **HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.**



# A Prayer for Peace

O Lord! Forgive us our sins.

Help us never to repeat them.

Bless us that we may follow the path shown by great men.

Grant that we may never hurt the feeling of others and

Never think ill of anyone.

Let our deeds be such that they benefit all mankind.

Enable us to work for the good of humanity.

O Lord! Bless those who are suffering and

guide them with your wisdom.

Let there be happiness, peace and prosperity in the whole world.

Om Shanti, Shanti, Shanti.....

## शान्ति प्रार्थना

हे प्रभु! हमारे पापों को क्षमा कीजिए तथा आगे उनकी पुनरावृत्ति न हो।

महापुरुषों द्वारा बताए हुए मार्ग का ही अनुसरण करें। कभी किसी का मन न दुखाएँ, किसी के प्रति हीन विचार न रखें। जो प्रत्येक मनुष्य के हित में हो, वही कार्य करें। विश्व कल्याण की भावना का उदय हो। हे प्रभु! इस विश्व में कष्ट भोग रहे मनुष्यों पर अपनी कृपा दृष्टि रखना, उन्हें सद्बुद्धि देना। विश्व का कल्याण करें। सुख, शान्ति और समृद्धि बनाए रखें।

ओ३म् शान्ति, शान्ति, शान्ति।

# Songs for School Assembly

Learn and practise the songs and participate in the community singing programme. This will help create a feeling of togetherness and belonging thus contributing to national integration.

## राष्ट्र-गान

जन-गण-मन अधिनायक जय हे,  
भारत-भाग्य-विधाता।

पंजाब, सिंध, गुजरात, मराठा,  
द्राविड़ उत्कल बंग।

विंध्य, हिमाचल, यमुना, गंगा,  
उच्छल-जलधि-तरंग।

तव शुभ नामे जागे, तव शुभ आशिष माँगे,  
गाहे तव जय-गाथा।

जन-गण-मंगलदायक, जय हे,  
भारत-भाग्य-विधाता।

जय हे! जय हे! जय हे!  
जय जय जय, जय हे॥



## वन्दे मातरम्

वन्दे मातरम् वन्दे मातरम्  
सुजलां सुफलां मलयज-शीतलाम्  
शस्य-श्यामलां मातरम्  
वन्दे मातरम्  
शुभ्र-ज्योत्स्ना-पुलकित-यामिनीम्  
फुल्ल-कुसुमित-द्रुमदल-शोभिनीम्  
सुहासिनीं सुमधुर-भाषिणीम्  
सुखदां वरदां मातरम्॥  
वन्दे मातरम् वन्दे मातरम्।

## विद्यालय गान

बाल-भारती के बच्चे हम, करें भारती का वन्दन।  
बाल-भारती के बच्चे हम, करें ज्ञान का संवर्धन।  
हम सब इसके प्यारे तारे, यह है अपना नील-गगन।  
यह है अपना सुरभित उपवन, हम हैं इसके नवल-सुमन।  
जग में फैले कीर्ति सुरभि, मिल कर ऐसा करें यतन।  
दाएँ हाथ में कार्य शक्ति हो, करें बाएँ से विजय-वरण।  
ज्ञान-दीप को आलोकित कर, निज-कर्त्तव्य करें पालन।  
अनुशासन, धीरज, साहस और मान हमारा है जीवन।  
जाति-पाति और रंग-धर्म के काटेंगे झूठे बंधन।  
हिंसा, स्वार्थ, अन्याय, अनीति, हमें नहीं हो कभी सहन।  
देश-जाति के हित में, नित-प्रति करें समर्पित निज जीवन।  
मानवता के मंदिर की देवी का करते अभिनन्दन।  
सत्कर्मों का बीज वपन कर, स्नेह-वारि से कर सिंचन।  
बाल भारती के उपवन को, हम स्वरूप देंगे नूतन।  
करें भारती का वन्दन  
करें भारती का वन्दन

रचयिता - श्री हरिशचंद्र

## SCHOOL UNIFORM

All the students must come to school in proper school uniform. The prescribed uniform is available with the authorised dealer. In order to maintain uniformity of colour, texture and design, parents are advised to buy the uniform from the authorised source only.

### **Summer Uniform (Applicable w.e.f. Session 2023-24)**

#### **Boys**

1. Full sleeves green T-shirt with school logo, stripes on collar.
2. Navy blue track pants with stripes.
3. Socks - grey with blue stripes.
4. Shoes - Black Sports Shoes (Action, Bata, Reebok).
5. White turban for Sikh students.
6. House T-shirt and track pants to be worn on every Thursday.

#### **Girls**

1. Full sleeves green T-Shirt with school logo, stripes on collar.
2. Navy blue track pants with stripes.
3. Socks - Grey with blue stripes.
4. Black Sports Shoes (Action, Bata, Reebok).
5. Ribbon, hair band (White).
6. House T-shirt and track pants to be worn every Thursday.

### **Winter Uniform (Applicable w.e.f. Session 2022-23)**

#### **Boys & Girls**

1. Turquoise full sleeves T-Shirt with school logo.
2. Navy blue track pants with turquoise stripes.
3. Pullover - Blue
4. Navy blue jacket with school logo.
5. Socks - Grey woollen (Long).
6. Black Sports Shoes (Action, Bata, Reebok).

## SCHEDULE FOR FEE PAYMENT

Fee Structure for the Session 2022-23 is available on the School Website.

I Quarter	(April-June)	April
II Quarter	(July-September)	July
III Quarter	(October-December)	October
IV Quarter	(January-March)	January

### RULES FOR PAYMENT OF FEES :

- (i) Fee is payable for 12 months from (April 2022 - March 2023) irrespective of the date of admission.
- (ii) Payment should be made between the 1st and the 20th day of the first month of each quarter.
- (iii) All dues should be cleared before the commencement of Annual Examination

### MODE OF PAYMENT OF FEES :

Collection of fees would be done through ECS. ECS usually runs on the 10th day of the first month of each quarter (Specific dates will be notified in each quarter). However, the first fee at the time of admission is to be paid only through a demand draft.

In Case the ECS fails, fee will have to be paid online or by cheque/DD drawn in favour of 'Bal Bharati Public School'.

In case not opted for ECS, fee can be paid online or by cheque/DD drawn in favour of 'Bal Bharati Public School'.

An amount of ₹ 200/- is to be paid in case of a dishonoured cheque.

### TRANSPORT FEE :

Charges are irrespective of the distance and payable for 11 months. Amount is to be deposited alongwith the school fees for every quarter. Once opted, the withdrawal is not allowed.

## **TRANSFER CERTIFICATE :**

Application for TC is to be made at least two weeks in advance. TC will be issued only on clearance of all dues. Duplicate copies of TC are not ordinarily issued. In exceptional cases, a duplicate copy may be issued on production of an affidavit that the original TC has been irrecoverably lost. The responsibility for any possible misuse will rest on the parent.

## SAFETY AND SECURITY AT SCHOOL

<i>S</i>	<i>eeek safety</i>
<i>A</i>	<i>im safety</i>
<i>F</i>	<i>ollow safety</i>
<i>E</i>	<i>nsure safety</i>
<i>T</i>	<i>each safety</i>
<i>Y</i>	<i>ield safety</i>

The safety of each child in the school is the combined responsibility of the school and the parents. We have cameras installed across the campus and each corner of the school is kept under constant surveillance at all times. Competent staff, vigilant support staff and trained security officers monitor and ensure safety and security in each area of the school.

- Please ensure that children wear their student I-Card in the school.
- The parents are requested to carry the parent I-Card/Escort Card when they visit the school. Entry into the school will NOT Be PERMITTED without the same.
- No child will be allowed to enter the school premises before 7:15 a.m.
- Once a child enters the school, he/she will not be allowed to leave the school before the school dispersal timings. This will be permitted only in case of emergencies.
- Please ensure that the students do not carry any hazardous or pointed objects like scissors, lead pencils etc. to the school. The students in the primary classes only require a scale and a protractor during the Geometry periods. Please don't send a compass with them.
- It is emphasized that children should not move out of the classroom alone at any point of time. They should always be accompanied by buddies.
- Parents are requested to ensure the reliability and authenticity of van drivers in case their child travels by private van. That is a provision made by the parents autonomously. It is now mandatory that one parent accompanies the children in the van at all times.



## **TRANSPORT**

- Transport is a facility extended to the students at the school and is not a matter of right for parents. The school reserves the right to add, alter or withdraw this facility on any of the routes with due notice to the parents. The routes can also be changed.
- Any student who avails the bus facility and discontinues in the middle of the session will not get the privilege again for that academic year. The transport fee will not be refunded at any stage. (Flat rates for transport users for all areas.)
- It may be possible that the students applying late for the transport facility are denied bus facility if the number of students desirous of availing bus facility is more than the seating capacity.
- In case of repair/construction of the roads, deviation in route will remain operative till the time the road is declared open and safe by the concerned authorities.
- The school drivers are authorised to stop the bus only at the designated stops. Students are expected to reach the bus stop 5 minutes prior to the scheduled time for boarding the bus.
- The parents must reach the bus stop on time to pick their wards. In case the parent/guardian is not available to receive the ward, the drivers are instructed to bring the child back to the school.

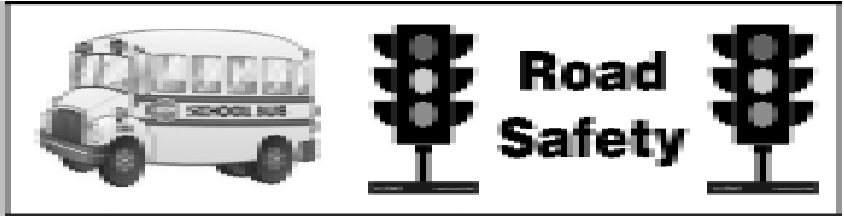
### **The students are expected to :**

1. behave in courteous manner while travelling in the bus. Strict action will be taken in case of inappropriate behaviour or damage caused due to negligence.
2. not to throw any trash/food inside or outside the bus.
3. maintain decorum in the bus so as not to distract the driver.
4. not to take out his or her head, hands or any other body part out of the window.
5. be seated when the bus is in motion.
6. follow the instructions of the teacher on duty.
7. take care of their belongings.

## **PRIVATE TRANSPORT**

In case students are using private vans, parents must verify the antecedents of the driver thoroughly as the school will not be responsible for the same. Parents are advised in their own interest to note the vehicle number and retain a copy of Aadhar Card, License, Registration Certificate of the driver along with permanent address proof. Kindly ensure that the vehicle is carrying only the permitted number of students. Police verification of the drivers is a must. This is also applicable in case of accompanying servants/maids.

## BUS SAFETY AND ROAD SAFETY



- Leave the seat nearest to the entry/exit door for your teachers accompanying you in the bus.
- Do not stand behind or in front of the bus or any other vehicle, as the driver will not be able to see you while reversing.
- Do not try to board or jump off a moving bus.
- Step into or out of the bus only when it is at rest or comes to a complete halt.
- Do not stand on the foot board of the bus.
- Put your bag under the seat or at the specified place.
- Before crossing the road, look to right then left and then to right in order to see whether the road is clear. Cross the road only if it is clear of speeding vehicles.
- Cross the road at Zebra-Crossing.
- Do not play on the road.
- Always wear a seat belt in the vehicle.



## COVID APPROPRIATE BEHAVIOUR IN SCHOOL

While all necessary measures to fight the spread of Novel Corona Virus (COVID 19) are being effectively led by the Central Government and State Governments, there is a need to reinforce the importance of preventive measures and practices in a sustained manner, to deal with the disease over the long run.

Following are some practises to be followed in school by staff, students and parents :

1. All students must :
  - a) Always wear a mask while in school.
  - b) Maintain physical distance.
  - c) Not share books, notebooks or stationery items.
  - d) Not share food or eatables.
  - e) Carry sanitizer and extra mask.
  - f) Maintain respiratory hygiene – cover nose and mouth when they cough or sneeze
  - g) Regularly and thoroughly wash hands.
2. All staff members must :
  - a) Always wear a mask while in school.
  - b) Maintain physical distance.
  - c) Maintain respiratory hygiene – cover nose and mouth when they cough or sneeze
  - d) Regularly and thoroughly wash hands.
  - e) Not share food or eatables.
  - f) Guide and ensure that the students follow Covid Safety norms.
  - g) Ensure cleanliness & sanitisation of classroom and surrounding areas.
  - h) Refrain from coming to school in case of detection of any COVID symptoms in the family.
3. All the parents must :
  - a) Always wear a mask while in school.
  - b) Follow Covid Safety norms while in or around school.
  - c) Avoid crowding in or around the school premises.
  - d) Not send their wards to school in case of detection of any COVID symptoms in the child or any other family member.
  - e) Counsel and guide their wards to follow Covid appropriate behaviour in school.

# CYBER SAFETY

## CYBER POLICY :

This policy applies whenever students are using Bal Bharati Public School Information Technology equipment, services and/or resources, at school or home.

- 1 Students must not eat/drink near the IT devices.
- 2 They must respect school equipment and should not indulge in moving the IT equipment and/or cables.
- 3 Students must not cause damage to any equipment. If they spot any damage, they must inform the teachers immediately.
- 4 They must not use flash drives or any other external media (cell phone, hard disk, CD, camera etc.) for the purpose of saving or transferring the work.
- 5 Installing new software without due permission from the computer faculty is not permitted.
- 6 Viewing social media sites/registering on any website/downloading any material for use must be under the strict supervision of the teacher.
- 7 In the Computer Lab, internet access is allowed only after permission from computer faculty and the computer faculty reserves the right to check the IDs of the users.
- 8 Students are not allowed to bring equipment such as iPad, iPod, PSP, mobile phones etc. to the school. Any such equipment confiscated from the students will be kept by the school.
- 9 Students must report incidents of Cyber Bullying and misuse of IT resources to their teachers/parents immediately.
- 10 Hacking emails of school staff or others is strictly prohibited.

## **WHAT HAPPENS IF A STUDENT BREACHES THE BAL BHARATI PUBLIC SCHOOL'S CYBER POLICY:**

If you breach this policy, you will be subjected to Bal Bharati Public School Behavior Management Policy.

- 1 Minor breaches (like installing new software, accessing internet, connecting IT devices without prior permission of the concerned teacher etc.) of this policy will result in the suspension period of two weeks.

2. Major breaches (like cyber bullying, identity theft etc.) of this policy will result in the suspension period of up to ten weeks.
3. If you behave online in a manner that threatens the well being of another child, student, parent or member of the school community, even if this occurs off-site during or after the school hours, the Principal/VP/HM has the authority to take appropriate action.
4. When it is suspected that a personal electronic device such as a mobile phone is used to capture images of a crime (such as an assault), or contains any other evidence of a crime, the device will be confiscated and handed to the police.
5. If the Principal suspects an electronic crime has been committed, this will be reported to the Police Department. Where there is a further reasonable suspicion that evidence of a crime, such as an assault, is contained on a mobile phone or other electronic device such as a notebook, computer etc., and the device will be confiscated and handed to the investigating police officer. The police will determine any further action.
6. These actions may be taken even if the alleged incident occurs off site and/or out of school hours.

#### **GUIDELINES FOR PARENTS:**

- 1 Place the computer in an open area in your home – not in your children’s bedroom.
- 2 Set clear expectations for your children, based on age and maturity.
- 3 Install parental control (content filtering) software.
- 4 Learn internet basics, be approachable and lead by example.

#### **TIPS FOR PARENTS TO AVOID AND IDENTIFY CYBER BULLYING:**

- 1 Discuss any changes in mood or behavior with them. Help your child to stay connected to family members and friends they trust.
- 2 Talk to your child about cyber bullying before it happens.
- 3 Be aware of what your child is doing online and explore it with them.
4. Keep the lines of communication open so your child will be comfortable talking about if something is worrying them. Help your child to develop the skills they need to interact online safely and respectfully. Guide their online activities and help them learn to communicate appropriately with friends and family.

5. Help your child to block anyone who sends offensive content. Most social networking services allow users to block and report someone who is behaving badly.

**“Cyber bullying won’t stop if it is ignored – you can help by listening to your child and working with them to take control of the situation.”**

#### **GUIDELINES FOR STUDENTS & PARENTS TO USE THE INTERNET SAFELY:**

- 1 Don’t give out personal information such as your address or phone number.
- 2 Do not share passwords, user names, account IDs or PINs with anyone besides your parents.
- 3 Do not share other people’s personal information or say things that might violate the safety or rights of others, even if you mean it as a ‘joke’.
- 4 Do not leave the ICT devices unattended.
- 5 Don’t become online ‘friends’ with people you don’t know.
- 6 Don’t open emails or attachments from people you don’t know.
- 7 Never arrange to meet someone in person who you have met online.
- 8 If anything you see or read online worries you, tell your parents/ teachers about it.
- 9 Never give out personal details in messenger or in personal profiles.
- 10 Remember that people may not be who they say they are.
- 11 Don’t send pictures to strangers.
- 12 Most reputable chat rooms allow you to block messages from a particular sender.
- 13 Be careful about who you share photos with.
- 14 Use social network’s privacy settings so that only your friends can see your stuff.
- 15 What you do not do in real life, don’t do on the internet. This includes all kinds of cyber bullying using text, photos and videos

# CODE OF CONDUCT FOR STUDENTS

## Do's

- Be regular in bringing and writing the school diary everyday.
- Come to school well-groomed and in proper uniform with shoes well-polished. Boys should get a regular haircut(crew cut).
- Be regular in attendance and never be late to school. Be punctual.
- Attend the Morning Assembly without fail.
- Always move out of the class with a buddy.
- Look after the property of your school. Help to keep it clean and tidy.
- Keep your surroundings and class clean and tidy. Throw waste paper, wrappers etc. into the waste paper basket.
- Turn off the tap after drinking water.
- Keep toilets clean.
- Switch off the fans and lights when not in use.
- Be fair and honest at work, be nice to each other. Show good sportsman spirit.
- Be courteous and respectful to elders.
- Read the newspaper daily.
- Be kind to trees, flowers and animals.

## Don'ts

- Bring articles of value such as rings or pieces of jewellery to school. The school will not be held responsible for the loss of such articles.
- Lend or borrow money or any precious article.
- Make loud noise or create confusion in the class room, school auditorium or elsewhere in the school premises.
- Frequent absenteeism. 75% attendance is compulsory in an academic session.
- Be out of the class without the permission of the teacher/Headmistress/Principal.
- Behave rudely or bully your classmates or any other student.

MOBILE PHONES AND ELECTRONIC GADGETS ARE STRICTLY PROHIBITED. IF CAUGHT, THEY WILL BE CONFISCATED AND NOT RETURNED.

A SUM OF ₹ 150/- WILL BE CHARGED FOR ISSUING A NEW I-CARD / STUDENT DIARY/ESCORT CARD/PARENT I-CARD.

THE PHOTOGRAPH OF A STUDENT WILL NOT BE ATTESTED BY THE PRINCIPAL IF IT IS NOT IN PROPER SCHOOL UNIFORM.

DAMAGE TO SCHOOL PROPERTY WILL INVITE FINE.



## CODE OF CONDUCT FOR PARENTS

Bal Bharati Public School has certain ethics and every parent is advised to follow the code of conduct as given below :

1. Ensure that the diary is carried by your ward to the school every day. Check the diary for any entries from the school. Also use the diary for communication with the school.
2. Ensure you carry the Parent I- card/Escort Card to avoid unnecessary inconvenience to yourself. The entry of a parent will not be permitted without the Parent I-card.
3. Ensure that your ward has a proper breakfast(not just milk) before coming to the school.
4. Arrange for your ward to reach the school in time, at least 5 minutes before the school begins.
5. Children reporting later than 7:30 a.m. on regular school days will be sent back home.
6. Strict adherence to prescribed uniform, cleanliness and personal hygiene is to be ensured.
7. Please check the school website regularly for notifications and updates.
8. Intimate the school regarding any change in your address and telephone number(s). These are vital in the interest of the safety of the students.
9. Adhere to school rules with respect to visit timings/ security.
10. Don't criticize the teachers in the presence of your child.
11. Dignity should be maintained in the manner of dress when visiting the school.
12. Ensure your ward does not carry any electronic gadget/mobile phone/ objectionable literature to the school at any point of time. Once confiscated, these items will not be returned.
13. Be courteous to the school staff and polite in your interaction with anyone in the school.
14. Please make it a point to attend PTMs regularly on due dates and at scheduled time to discuss the progress of your ward.

15. In case of any urgent problem, you may meet the teacher concerned on any other working day with prior appointment.
16. Children will not be permitted to leave during school hours, except in case of an emergency.
17. Please do not send any gifts and eatables on your ward's birthday.
18. Leave application should be sent in advance or with the child when he/she joins school after the leave period.
19. A child suffering from an infectious or contagious disease should join school only after the mandatory period of quarantine is over.
20. It is important for the student to be in proper school uniform.
21. Lunch should be properly packed so that the notebooks and books are not stained or spoiled. The child must also carry a napkin along.
22. Care should be taken that a child does not attend school when he/she is unwell to avoid infecting others. Furthermore, he/she should not avail short leave, half day leave during the test/exam days unless there is an urgency.
23. In an academic session, 75% attendance is compulsory. If found short of attendance, the student will not be promoted to the next class. No separate reminder will be sent to the parents/student in this regard.
24. Regular Medical check up is undertaken by the School Medical Officer. Parents are requested to kindly do the follow-up (if any).

## THE BUDDY PROGRAM

'The Buddy Program' is a student support programme wherein a few students in each class, who need constant help and guidance in doing their daily lessons are identified. These students are then attached to a buddy, who is given a special badge in the assembly. The buddy takes the responsibility of his partner and helps him/her in completing all the tasks assigned by the teacher; including proper maintenance of the notebooks. Besides the badge, the buddy is also given a 'Code of Conduct' which he/she is expected to follow while dealing with their partner. This is a step towards improving the culture of the school and enhancing the self-esteem of both; the students and their peer tutors.



### **All Buddies must adhere to the following rules :**

- A buddy must be patient and understanding.
- He/She will keep a check on the work of the student assigned to him/her.
- He/She will also check his/her diary and make sure the Classwork and Homework have been noted down.
- A Buddy must help his/her friend to complete any unfinished/pending work.
- A Buddy must not dictate or dominate.

## Rules of Etiquette

- When asking for something, say “Please.”
- When receiving something, say “Thank you”.
- Do not comment on other people’s physical characteristics unless, of course, it’s to compliment them, which is always welcome.
- If you do need to get somebody’s attention right away, the phrase “excuse me” is the most polite way for you to enter the conversation.
- When people ask you how you are, answer them and then ask them how they are.
- When you have spent time at your friend’s house, remember to thank his or her parents for having you over and for the good time you had.
- When you make a phone call, introduce yourself first and then ask if you can speak with the person you intend to speak to.
- Be appreciative and say “thank you” for any gift or compliment you receive.
- If you bump into somebody, immediately say “Excuse me.”
- Do not make fun of anyone for any reason.
- Cough and sneeze into your bent elbow or handkerchief and say “Excuse Me”.
- As you walk through a door, look to see if you can hold it open for someone else.
- When someone helps you, say “Thank You”.



# LET'S EAT HEALTHY

## Balanced Diet

Balanced diet is one of the most important components in the overall development of the child but it alone is not enough. Physical exercise is also essential. Excess calories must be burnt to keep fit. Brisk walking, jogging, tennis, swimming or other vigorous sports are both energizing and relaxing.



Healthy tiffin facilitates growth and immunity.

Given below is a chart of various nutritious combinations that can make the packed lunch of your ward a more palatable and delightful experience.

### Day : Menu

Monday	: Stuffed Parantha (Potato, Cheese, Carrot, Cauliflower, Onion)
Tuesday	: Fried Delights with Chutney (Cutlets, Pakoras, Cheelas, Pancake)
Wednesday	: Sandwich (Corn, Mix Veg., Grilled, Cheesy, Capsicum)
Thursday	: Mix Veg. Vermicelli
Friday	: Mix Veg. Upma/Poha/Idli

### Foods to be avoided:

Noodles, Burgers, White Bread, Chips, Aerated drinks and other food items made with maida like cakes and pastries.

In order to incorporate all the food groups in a child's diet, we encourage the child to bring seasonal fruits and nuts as a second helping or supplement to be eaten in the 'Fruit and Nut Break' which is held at 8:20 a.m. everyday. Kindly ensure your ward carries one fruit and a handful of nuts daily.

**Remember : EAT HEALTHY, STAY HEALTHY**

# NEP 2020

## INDIA'S NATIONAL EDUCATION POLICY

The National Education Policy 2020 is the first education policy of the 21st century and aims to address the many growing developmental imperatives of our country. This Policy proposes the revision and revamping of all aspects of the education structure, including its regulation and governance, to create a new system that is aligned with the aspirational goals of 21st century education, including SDG4, while building upon India's traditions and value systems.

The National Education Policy lays particular emphasis on the development of the creative potential of each individual. It is based on the principle that education must develop not only cognitive capacities - both the 'foundational capacities' of literacy and numeracy and 'higher-order' cognitive capacities, such as critical thinking and problem solving – but also social, ethical, and emotional capacities and dispositions.

### The Vision of this Policy

The National Education Policy 2020 envisions to build a world-class Education System that is rooted in Indian ethos, and aligned with the principles of Equity, Quality, Access, Affordability and Accountability, to transform India into a global knowledge superpower.

### Aims and Objectives of this Policy:

- a. To restructure school curriculum and pedagogy in a new 5+3+3+4 design for holistic, integrated, enjoyable, and engaging learning.
- b. To include a strong base of Early Childhood Care and Education (ECCE) from age 3 for better overall learning, development, and well-being.
- c. To achieve universal foundational literacy and numeracy in all primary schools by 2025.
- d. To curtail dropout rates and ensuring universal access to education at all levels.
- e. To include hands-on learning, arts-integrated and sports-integrated education, story-telling-based pedagogy, among others, as standard pedagogy within each subject, and with explorations of relations among different subjects.
- f. To lay emphasis on conceptual understanding rather than rote learning and learning-for-exams.

- g. To empower students through flexibility in course choices at secondary level.
- h. To promote multilingualism and the power of language in teaching and learning.
- i. To instil life skills such as communication, cooperation, teamwork, and resilience in students.
- j. To promote values like empathy, respect for others, cleanliness, courtesy, democratic spirit, spirit of service, respect for public property, scientific temper, liberty, responsibility, pluralism, equality, and justice.
- k. To make education equitable and inclusive for all.

# ASSIGNMENTS & NOTES

Date	
Books/Notebooks not brought :	
Parent's Sign.	

Date	
Books/Notebooks not brought :	
Parent's Sign.	



**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**  
**LIST OF CLASS TEACHERS**  
**SESSION 2022-23**

**Class I**

I A	Ms Shikha Kapur
I B	Ms Neha Gambhir
I C	Ms Deepa Ahuja
I D	Ms Ananya Sharma
I E	Ms Karuna Gupta
I F	Ms Sonia Batra
I G	Ms Shivani Arora
I H	Ms Nisha Chawla
I I	Ms Lakshita

**Class II**

II A	Ms Anuradha Nirula
II B	Ms Megha Srivastava
II C	Ms Juhi Grover
II D	Ms Gopika Kareer
II E	Ms Rachna Chaudhary
II F	Ms Lipika Kalra
II G	Ms Deepika Wahi
II H	Ms Isha Gupta Sharma

**Class III**

III A	Ms Megha Arora
III B	Ms Rashmi Sharma
III C	Ms Seema Sharma
III D	Ms Anjali Grover
III E	Ms Arti Kothari Rana
III F	Ms Anu Sehgal
III G	Ms Pushpinder Kaur
III H	Ms Geetanjali Chaudhary

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**  
**LIST OF NON CLASS TEACHERS**  
**SESSION 2022-23**

1. Ms Renu Malhotra (Examination In-charge)
2. Ms Deepshikha (Art Teacher)
3. Ms Anuradha Goyal
4. Ms Chetna Arora (Vocal Music Teacher)
5. Ms Shaifali Pawar Das (Dance Teacher)
6. Ms Neerja Bhardwaj (Special Educator)
7. Ms Ashna Richards
8. Ms Shiva Mathur (PET)
9. Mr Sanjay Kumar Panwar (Tabla Instructor)
10. Ms Gunjan Garg
11. Librarian
12. Computer Teacher
13. Yoga Instructor
14. Assistant to PET

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**

**DUTY LIST OF TEACHERS**

**SESSION 2022-23**

**PRINCIPAL** : Mr. L. V. Sehgal

**HEADMISTRESS** : Ms. Reetu Dawar

**CLASS CO-ORDINATORS**

**Class I** : Ms. Karuna Gupta

**Class II** : Ms. Lipika Kalra

**Class III** : Ms. Geetanjali Chaudhary

**ASSIGNMENT ONLINE**

Class Co-ordinators (Overall Co-ordination)

Computer Teacher (Co-ordinator)

Ms. Shivani Arora Class I

Ms. Megha Srivastava Class II

Ms. Megha Arora Class III

**BAL SABHA**

**Class I**

Ms. Deepa Ahuja (Co-ordinator)

Ms. Shiva Mathur

Class Co-ordinator

**Class II**

Ms. Deepika Wahi (Co-ordinator)

Ms. Shiva Mathur

Class Co-ordinator

**Class III**

Ms. Rashmi Sharma (Co-ordinator)

Ms. Shiva Mathur

Class Co-ordinator

## **CLUBS**

Ms. Renu Malhotra (Co-ordinator)

Ms. Rachna Chaudhary (Co-ordinator)

## **CRITICAL THINKING WORKSHEETS**

Ms. Renu Malhotra (Co-ordinator)

Ms. Ashna Richards Class I

Ms. Deepika Wahi Class II

Ms. Arti Kothari Rana Class III

## **EXAMINATION**

Ms. Renu Malhotra (In-charge)

Ms. Pushpinder Kaur (My Class Board Co-ordinator)

Ms. Lakshita (My Class Board)

Ms. Deepa Ahuja (Class I)

Ms. Anuradha Nirula (Class II)

Ms. Pushpinder Kaur (Class III)

Computer Teacher

## **EXTERNAL EXAMS & OLYMPIADS**

Class Co-ordinators (Overall Co-ordinator)

Ms. Arti Kothari Rana (Co-ordinator)

Ms. Ananya Sharma (BRICS- Class I)

Ms. Anuradha Nirula (BRICS- Class II)

Ms. Seema Sharma (BRICS- Class III)

Ms. Geetanjali Chaudhary (Clash of Clash of Pi-Class III)

Computer Teacher

## **ExtraMarks**

Ms. Shivani Arora Class I

Ms. Megha Srivastava Class II

Ms. Anjali Grover Class III

## **FUNFOOT**

Ms. Geetanjali Chaudhary (Co-ordinator)

All Class Teachers of Class III

## **INTERNATIONAL PROJECTS**

Ms. Rachna Chaudhary (IDS Co-ordinator)

Ms. Anu Sehgal

Ms. Megha Srivastava

Ms. Ananya Sharma

Ms. Lakshita

Computer Teacher

## **INTERSCHOOL ACTIVITIES AND COMPETITIONS**

Ms. Sonia Batra (Co-ordinator)

Ms. Deepshikha

Ms. Chetna Arora

Ms. Shaifali Pawar Das

Ms. Shiva Mathur

Ms. Neerja Bhardwaj

Mr. Sanjay Kumar Panwar

Ms. Gunjan Garg

Ms. Lakshita

All Class Teachers

## **NIE**

Ms. Rashmi Sharma (Co-ordinator)

Librarian (Co-ordinator)

Ms. Ashna Richards

Ms. Anuradha Goyal

Ms. Seema Sharma

## **LANGUAGE LEARNING ACADEMY**

Ms. Shivani Arora (Co-ordinator)

Class Co-ordinators

Class Teachers

## HOUSE SYSTEM

House	Motto	Vision & Mission
Abhimanyu	Courage is Destiny	Never give up! Traverse the unknown and conquer the impossible with courage.
Ashoka	Peace and non-violence is eternal	Non-Violence is the ultimate goal of the ocean of humanity. Believe it. Live it.
C. V. Raman	Knowledge is power	Imagination, education & experience are the keys to knowledge. Let this light burn forever.
Jawahar	Duty and honour towards country	Duty and honour reverently dictates what you ought to be, what you can be, what you will be.
Mother Teresa	Compassion cures humanity	Let the candle of compassion illuminate the world bringing joy and cheer to every heart.
Shastri	Dignity of labour	Hardwork is reward, hardwork is strength. It is the purpose of every life.
Shivaji	Embrace the world with a brave spirit	Bravery is the true fire of one's soul. It strengthens and defines all.
Subhash	Let freedom dwell in each soul	Be yourself. Acquire wings to reach the pinnacle. Let the whole world watch you as you walk where your heart leads you.

# PRIMARY DEPARTMENT, PUSA ROAD CAMPUS

## LIST OF HOUSE MASTERS

SESSION 2022-23

HOUSE	HOUSE MASTER	Class
Abhimanyu	Ms Shikha Kapur	I
	Ms Anuradha Nirula	II
	Ms Megha Arora	III
Ashoka	Ms Neha Gambhir	I
	Ms Megha Srivastava	II
	Ms Rashmi Sharma	III
C V Raman	Ms Deepa Ahuja	I
	Ms Juhi Grover	II
	Ms Seema Sharma	III
Jawahar	Ms Ananya Sharma	I
	Ms Gopika Kareer	II
	Ms Anjali Grover	III
Mother Teresa	Ms Lakshita	I
	Ms Rachna Chaudhary	II
	Ms Arti Kothari Rana	III
Shastri	Ms Sonia Batra	I
	Ms Lipika Kalra	II
	Ms Anu Sehgal	III
Shivaji	Ms Shivani Arora	I
	Ms Deepika Wahi	II
	Ms Pushpinder Kaur	III
Subhash	Ms Nisha Chawla	I
	Ms Isha Gupta Sharma	II
	Ms. Geetanjali Chaudhary	III

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS  
LIST OF CLUB MASTERS**

**Co-ordinators : Ms. Renu Malhotra & Ms. Rachna Chaudhary  
SESSION 2022-23**

<b>Name of the Club</b>	<b>Club Masters (Class II)</b>	<b>Club Masters (Class III)</b>
Aao Haath Barhayein- Community Caretakers	Ms Gopika Kareer	Ms Neerja Bhardwaj
Astronomy Club (Classes I, II and III)	Ms Shikha Kapur, Ms Neha Gambhir and Ms Gunjan Garg	
Aware Learners Club (Classes I,II and III)	Ms Sonia Batra	
Budding Scientists	Ms Nisha Chawla, Ms. Ananya Sharma and Computer Teacher	
Explore Thy Country	Ms Isha Gupta Sharma	Ms Ashna Richards
Hamaari Bagiya- Young Green Warriors	Ms Anuradha Goyal	Ms. Anjali Grover
Little Crafty Hands	Ms Megha Srivastava	Ms Arti Kothari Rana
Me The Bookie	Ms Juhi Grover	Ms. Anu Sehgal
Número Mania	Ms Anuradha Nirula	Ms Megha Arora
Sporty Champions	Ms Deepika Wahi Assistant to PET	Ms Seema Sharma Ms Shiva Mathur
Vernacular Club (Class III)	Ms Rashmi Sharma Ms Shivani Arora	



## **PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**

### **PREFECTURAL BOARD (SESSION 2022-23)**

#### **Head Girl**

Varnika Sharma III H

#### **Head Boy**

Avyan Rastogi III B

#### **Deputy Head Boys**

Anay Jain III C

Avyaan Chopraa III F

Hitarth Singh III G

Avyukt Sikka III G

#### **Deputy Head Girls**

Arisha Pant III D

Vedika Keswani III G

Divya III G

Myra Jain III C

#### **Prefects**

Dishika Kambhiri III E

Ruhaani Jagdev Kalsi III A

Saanvi Verma III H

Mihika Manglik III B

Vanshika Bhatia III B

Kavya Garg	III H
Yahvi Gupta	III C
Aastha	III H
Rithvi Garg	III F
Delisha Bajaj	III F
Jiyaa Sharma	III B
Harnoor Kaur	III D
Sanvi Goel	III A
Vaibhavi	III E
Mishika Bansal	III C
Drishti Babbar	III A
Reha Kumar	III A
Vaanya Thareja	III E
Mohak Narang	III F
Kartavya Prabhat	III G
Harjasdeep Singh Maken	III D
Dhruvaansh Gossain	III H
Ridhaan Arora	III A
Mohd Yusuf	III H
Swastik Gupta	III B
Kavin Harjai	III C
Moksh Talwar	III F
Ridit Singh	III E
Ayaan Chhatwal	III C
Ansh Kapoor	III F

## School Functions (2022-2023)

S.No	Function	Date	Day
1	Satrarambh	08.04.2022	Friday
2	Art & Craft Workshop	21.04.2022 - 23.04.2022	Tuesday - Thursday
3	Annual Exhibition (PR)	16.07.2022	Saturday
4	PULSE	20.07.2022-23.07.2022	Wednesday-Saturday
5	Art Exhibition (GR)	30.07.2022	Saturday
6	Hindi Play	06.08.2022	Saturday
7	Investiture Ceremony	20.08.2022	Saturday
8	Independence Day Celebration	15.08.2022	Monday
9	Teachers' Day	05.09.2022	Monday
10	Splendour	17.09.2022	Saturday
11	MUN-Intra BBPS, GRH	29.10.2022	Saturday
12	Technovanza 8.0	04.11.2022	Friday
13	Winter Carnival 2022	18.12.2022	Sunday
14	Annual Staff Gathering	29.12.2022	Thursday
15	Republic Day Celebration	26.01.2023	Thursday

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**  
**EXAMINATION POLICY**

**CLASSES I & II**

The academic session is divided into four terms.

Term I	-	April to May
Term II	-	July to September
Term III	-	October to December
Term IV	-	January to March

The term wise weightage for scholastic areas in the academic session is as follows :

Term I	Term II	Term III	Term IV
April to May	July to September	October to December	January to March
10%	30%	30%	30%

**CLASS III**

The academic session is divided into two terms.

Term I - April to September
Term II - October to March

Term I	Term II
April to September	October to March
50%	50%

**Subject Enrichment Activities**  
**Multiple Assessments : Listening, Speaking, Reading**  
**Writing Skills, Mental Ability**  
**Assessments : Periodic/Mid-term/Annual Assessments**  
**& Portfolio**

## Scholastic Areas

The students are evaluated on various parameters using different assessment tools. Oral and written Class Tests, Term/Periodic/Mid-term/Annual Term Assessments, Subject Enrichment Activities along with Multiple Assessments aimed at a comprehensive assessment for and as learning throughout the year for all the subjects form an integral part of the assessment system. Special emphasis is laid on enhancing reading, writing and conversation skills.

## Co-scholastic Areas

General Knowledge, Physical Education, Art Education, Vocal Music and Dance, Computers and Reading and Listening skills are assessed regularly. In addition, Art and Craft Competitions, Music and Dance Competitions, Sports Activities and other Co-curricular Activities are also used as an evaluation tool.

**Student Portfolio (Class III)** – Record of exemplary achievements.

## Life Skills

The Life skills depicting the personal traits of a student such as confidence, obedience, regularity and punctuality, discipline, respect towards others and school property, neatness, patriotism, etc. are also continuously monitored and assessed.

## Grading

Scholastic	
Grade	% of Marks
A 1	91 - 100
A 2	81 - 90
B 1	71 - 80
B 2	61 - 70
C 1	51 - 60
C 2	41 - 50
D	33% & Below

Co-scholastic	
A	Exemplary
B	Proficient
C	Developing
D	Emerging
E	Beginner

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**  
**EXAMINATION SCHEDULE**  
**SESSION 2022-23**

**Please Note:**

- 1. Continuous and Comprehensive Evaluation is done in the form of Class Performance, Class Tests, Term/Periodic/Mid-term/Annual Assessments, Assignments, Subject Enrichment Activities in scholastic and co- scholastic area throughout the term.**
- 2. Activities and Projects to be conducted in the class will not be in the form of pen & paper test.**

**Classes I & II**

**TERM I**

Hindi Activity	18.04.22
Hindi Project	20.04.22
English Activity	22.04.22
English Project	25.04.22
Maths Activity	27.04.22
Maths Project	29.04.22
EVS Activity	02.05.22
EVS Project	06.05.22
<b>Result Declaration</b>	<b>27.05.22</b>

**TERM II**

Hindi Activity	12.07.22
English Activity	19.07.22
Maths Activity	26.07.22
EVS Activity	02.08.22
Hindi Project	10.08.22
English Project	16.08.22
Maths Project	23.08.22
EVS Project	30.08.22
Hindi Term Assessment	06.09.22
English Term Assessment	13.09.22
Maths Term Assessment	20.09.22
EVS Term Assessment	27.09.22
<b>Result Declaration</b>	<b>15.10.22</b>

### **TERM III (OCTOBER - DECEMBER)**

Hindi Activity	06.10.22
English Activity	11.10.22
Maths Activity	18.10.22
EVS Activity	31.10.22
Hindi Project	01.11.22
English Project	09.11.22
Maths Project	14.11.22
EVS Project	18.11.22
Hindi Term Assessment	22.11.22
English Term Assessment	29.11.22
Maths Term Assessment	06.12.22
EVS Term Assessment	13.12.22
<b>Result Declaration</b>	<b>29.12.22</b>

### **TERM IV**

Hindi Activity	13.01.23
English Activity	17.01.23
Hindi Project	20.01.23
Maths Activity	24.01.23
English Project	27.01.23
EVS Activity	31.01.23
Maths Project	03.02.23
Hindi Term Assessment	07.02.23
EVS Project	10.02.23
English Term Assessment	14.02.23
Maths Term Assessment	21.02.23
EVS Term Assessment	28.02.23

**Result Declaration**

**To be announced**

## Class III

### TERM I

Hindi Subject Enrichment Activity	18.04.22
Hindi Subject Enrichment Project	20.04.22
English Subject Enrichment Activity	22.04.22
English Subject Enrichment Project	25.04.22
Maths Subject Enrichment Activity	27.04.22
Maths Subject Enrichment Project	29.04.22
EVS Subject Enrichment Activity	02.05.22
EVS Subject Enrichment Project	06.05.22

### **Result Declaration (Subject Enrichment Activities) 27.05.22**

Hindi Activity	12.07.22
English Activity	19.07.22
Maths Activity	26.07.22
EVS Activity	02.08.22
Hindi Periodic Assessment 1	10.08.22
English Periodic Assessment 1	16.08.22
Maths Periodic Assessment 1	23.08.22
EVS Periodic Assessment 1	30.08.22
Hindi Mid-term Assessment	06.09.22
English Mid-term Assessment	13.09.22
Maths Mid-term Assessment	20.09.22
EVS Mid-term Assessment	27.09.22

### **Mid-term Result Declaration 15.10.22**

### TERM II

Hindi Subject Enrichment Activity	06.10.22
English Subject Enrichment Activity	11.10.22
Maths Subject Enrichment Activity	18.10.22
EVS Subject Enrichment Activity	31.10.22
Hindi Subject Enrichment Project	01.11.22



English Subject Enrichment Project	09.11.22
Maths Subject Enrichment Project	14.11.22
EVS Subject Enrichment Project	18.11.22
Hindi Periodic Assessment 2	22.11.22
English Periodic Assessment 2	29.11.22
Maths Periodic Assessment 2	06.12.22
EVS Periodic Assessment 2	13.12.22
<b>Result Declaration (Subject Enrichment Activities)</b>	<b>29.12.22</b>
Hindi Subject Enrichment Activity	13.01.23
English Subject Enrichment Activity	17.01.23
Maths Subject Enrichment Activity	24.01.23
EVS Subject Enrichment Activity	31.01.23
Hindi Annual Assessment	07.02.23
English Annual Assessment	14.02.23
Maths Annual Assessment	21.02.23
EVS Annual Assessment	28.02.23
<b>Annual Result Declaration</b>	<b>To be announced later</b>

# **PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**

## **PARENT TEACHER MEETINGS**

### **SESSION 2022-23**

Classes I, II & III	30.04.22
Result Declaration: Term 1(Classes I, II & III)	27.05.22
Classes I, II & III	16.07.22
Classes I, II & III	20.08.22
Classes I, II & III	17.09.22
Result Declaration: Term II (Classes I, II & III)	15.10.22
Classes I, II & III	19.11.22
Result Declaration: Term III (Classes I, II & III)	29.12.22
	(Thursday)
Classes I, II & III	21.01.23
Annual Result Declaration (Classes I, II & III)	To be announced

## LIST OF HOLIDAYS

- Summer Vacations** – PP-V : 17.05.2022- 03.07.2022  
VI-XII : 23.05.2022 – 03.07.2022
- Autumn Break** – 03.10.2022 – 05.10.2022
- Diwali Break** – 24.10.2022 – 26.10.2022
- Winter Break** – 30.12.2022 – 08.01.2023

Date	Festivals & Holidays	Days
10 April 2022	Ram Navami	Sunday
14 April 2022	Mahavir & Ambedkar Jayanti	Thursday
15 April 2022	Good Friday	Friday
03 May 2022	Eid-ul-Fitr	Tuesday
16 May 2022	Budh Poornima	Monday
10 July 2022	Eid-ul-Zuha	Sunday
09 August 2022	Muharram	Tuesday
11 August 2022	Raksha Bandhan	Thursday
15 August 2022	Independence Day	Monday
19 August 2022	Janmashtami	Friday
02 October 2022	Gandhi Jayanti	Sunday
03 October 2022	Maha Asthami	Monday
04 October 2022	Maha Navami	Tuesday
05 October 2022	Dussehra	Wednesday
13 October 2022	Karwa Chauth	Thursday

22 October 2022	Dhan Teras	Saturday
23 October 2022	Chhoti Diwali	Sunday
24 October 2022	Diwali	Monday
25 October 2022	Govardhan Puja	Tuesday
26 October 2022	Bhai Dooj	Wednesday
30 October 2022	Chhath Puja	Sunday
08 November 2022	Guru Nanak Jayanti	Tuesday
25 December 2022	Christmas	Sunday
26 January 2023	Republic Day	Thursday
18 February 2023	Maha Shivaratri	Saturday
07 & 08 March 2023	Holi	Tuesday & Wednesday

## VIRTUAL EXCURSION (2022-2023)

Month	Class I	Class II	Class III
April		Indira Gandhi Memorial, Delhi	Bangla Sahib Gurudwara, Delhi
May	Statue of Unity, Gujarat	Akshardham Temple, Delhi	Charminar, Hyderabad
July	Burj Khalifa, Dubai	National Zoological Park, Delhi	Kaziranga National Forest, Assam
	National Museum, Delhi	The Narendra Modi Stadium, Gujarat	The Great Wall of China
August	Rashtrapati Bhawan, Delhi	Qutub Minar, Delhi	National Science Museum, Delhi
	Lotus Temple, Delhi	International Space Station	Konark Temple, Odisha
September	Madame Tussauds, Delhi	Burj Khalifa, Dubai	Dubai Aquarium and Underwater Zoo
	Niagara Falls, Ontario (Canada)	Gir National Park, Gujarat	Acropolis of Athens, Greece
Oct.	Acropolis of Athens, Greece	Teen Murti Bhawan, Delhi	Rann of Kutch, Gujarat
	Indira Gandhi Memorial, Delhi	Kaziranga National Park, Assam	The Kremlin Palace, Moscow

## VIRTUAL EXCURSION (2022-2023)

Month	Class I	Class II	Class III
November	White House, United States	National War Memorial, Delhi	Tirupati Balaji Temple, Andhra Pradesh
December	Visit to Kerala	Taj Mahal, Agra	National War Memorial, Delhi
	Rail Museum, Delhi	The Great Wall of China	Gateway of India, Mumbai
January	Doll's Museum, Delhi	Red Fort, Delhi	Sanchi Stupa , Madhya Pradesh
February	Gurudwara Bangla Sahib, Delhi	Mughal Garden, Delhi	The Narendra Modi Stadium, Gujarat
	National War Memorial, Delhi	Statue of Liberty, USA	Gir National Park, Gujarat
March	Taj Mahal, Agra	Dubai Aquarium and Underwater Zoo	International Space Station

**Physical Excursions will be organised keeping in view the prevailing conditions.**

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS  
SCHEDULE FOR BAL SABHA ACTIVITIES  
SESSION 2022-23**

Class	Date	Activity	Nature
II,III	07-04-2022	House Meeting	
III	28-04-2022	Sports Activity (Crab Race)	Inter - house
II	05-05-2022	Sports Activity (Skipping Relay)	Inter - house
III	05-05-2022	Bookmark Making Competition	Inter-class
I	05-05-2022	Bookmark Making Competition	Intra-class
II, III	12-05-2022	Ad - Mad Competition	Inter-class
I, II, III	07-07-2022	House Meeting	
II, III	14-07-2022	Best out of Waste	Inter-class
I	14-07-2022	Sports Activity (Organise and Play)	Inter - house
I	21-07-2022	Paper Folding Activity	
I	28-07-2022	Best out of Waste	Intra-class
II, III	28-07-2022	Nukkad Natak (Activity)	
III	04-08-2022	Sports Activity (Help your Buddy)	Inter - house
I, II, III	12-08-2022	ऐसा देश है मेरा	Inter - house
I	25-08-2022	Ad-Mad Competition	Intra - class
II	01-09-2022	Sports Activity (Help your Buddy)	Inter - house

<b>Class</b>	<b>Date</b>	<b>Activity</b>	<b>Nature</b>
I	08-09-2022	Rhythmic Creations	Intra-class
III	08-09-2022	Rhythmic Creations	Inter-class
II	15-09-2022	Rhythmic Creations	Inter-class
III	28-09-2022	Swimming Competition	Inter-class
II	29-09-2022	Swimming Competition	Inter-class
I	30-09-2022	Swimming Competition	Inter-class
I,II, III	12-10-2022	Swaranjali - Activity	
I	27-10-2022	Sports Activity (Crab Race)	Inter - house
II, III	03-11-2022	Skating Competition	Inter-class
I, II, III	10-11-2022	Children's Day Art Competition	Inter-class
II, III	17-11-2022	Yoga Competition	Inter-class
III	01-12-2022	GK Quiz	Inter-class
I	01-12-2022	Book Buzz	Intra-class
II	08-12-2022	GK Quiz	Inter-class
III	08-12-2022	Book Buzz	Intra-class



<b>Class</b>	<b>Date</b>	<b>Activity</b>	<b>Nature</b>
I	15-12-2022	GK Quiz	Intra-class
II	15-12-2022	Book Buzz	Intra-class
III	26-12-2022	Football Competition	Inter-class
II	27-12-2022	Football Competition	Inter-class
I	28-12-2022	Football Competition	Inter-class
I, II, III	12-01-2023	Annual Art Competition	Inter-class
I	18-01-2023	Chess Competition	Inter-class
II	23-01-2023	Chess Competition	Inter-class
III	25-01-2023	Chess Competition	Inter-class
III	02-02-2023	TechGENS 2.0	Inter-class
I, II, III	09-02-2023	Music and Dance Programme	
III	15-02-2023	Sports Day	Inter-class
II	16-02-2023	Sports Day	Inter-class
I	17-02-2023	Sports Day	Inter-class
I, II, III	02-03-2023	Art and Craft Activity	

## SCHEDULE FOR CLUB ACTIVITIES 2022-23

Date / Club	Aao Haath Barhayein-Community Care Takers	Budding Scientists	Explore Thy Country	Hamaari Bagiya - Young Green Warriors	Little Crafty Hands	Me the Bookie	Número-Mania	Sporty Champions
21.04.22	Act of Benevolence II H , III H	Fizzy Lemonade II G, III G	Punjab - The Land of Five Rivers II F, III F	Goddess Earth, Preserver of Life II E, III E	Mother Earth Calling II D, III D	Maddi's Fridge by Los Brandit II C, III C	Trigger your Brain II B, III B	Quick Pick : Dog and the Bone II A, III A
21.07.22	Clean India Green India II G, III G	Fun with Pepper and Soap II F, III F	West Bengal - Paschim Banga II E, III E	Environment Buddy II D, III D	Crafty Newspaper Bags II C, III C	Maybe Something Beautiful by F. Isabel II B, III B	Eco-City II A, III A	Toss & Win : Gitte II H, III H
18.08.22	Bird Treats II F, III F	My Secret Code II E, III E	God's own Country - Kerala II D, III D	Wonders of Nature II C, III C	Patriotic Vibes II B, III B	Stone Soup- European Folktales II A, III A	Piggy Bank II H, III H	Chase & Run : Kho-Kho II G, III G
22.09.22	Be Fastastic, Say No to Plastic II E, III E	Magical Magnets II D, III D	Rajasthan - The Home of Kings II C, III C	Nurturing our Feathered Friends II B, III B	Exploring Marine Life II A, III A	Earth Day, Every Day by Lisa Bullar II H, III H	Matrix : Tesselation Patterns II G, III G	Back to the Roots : Kabaddi II F, III F
20.10.22	Every Drop Counts - Save Water II D, III D	Fireworks in a Jar II C, III C	Goa - The Land of Beaches II B, III B	Granny's Magical Remedies II A, III A	Save Water, Save Life II H, III H	How Sea Water Became Salty by Sudha Murty II G, III G	Cash Memo II F, III F	Cross the Passage : Gallery II E, III E

## SCHEDULE FOR CLUB ACTIVITIES 2022-23

Date / Club	Aao Haath Barhayein-Community Care Takers	Budding Scientists	Explore Thy Country	Hamaari Bagiya -Young Green Warriors	Little Crafty Hands	Me the Bookie	Número-Mania	Sporty Champions
24.11.22	Celebrating Childhood Interactive Session with children of NGO -Gali Pathshala II C, III C	Balloon Rocket Launcher II B, III B	Mizoram - The Land of Hill People II A, III A	Garden Charmers II H, III H	Garden of Good Manners II G, III G	Children of India (The Whistling School boy) by Ruskin Bond II F, III F	Time piece II E, III E	Hit the Stone : Pitthu II D, III D
19.01.23	Lending a Helping Hand- Education for all II B, III B	Let's Find Air II A, III A	Maharashtra - The land of Ganesha II H, III H	Ornamental Door II G, III G	World of Equals II F, III F	Such Perfection - Malgudi Days by R. K. Narayan II E, III E	Sharing Pizzal (Fractions) II D, III D	Connect & Tag : Chain Game II C, III C
23.02.23	My Promise to the Environment II A, III A	Melting Glacial Ice II H, III H	Mysore - The City of Gardens II G, III G	My Soulful Companion My Planter II F, III F	Know our Sciencists II E, III E	The Magic School Bus and the Climate Challenge by Joanna Cole and Bruce Degan II D, III D	Ephemeris : Creative Calender II C, III C	Pull the bull : Tug of War II B, III B

### VERNACULAR CLUB-BHASHA SANGAM (CLASS III)

Activity	भाषा अन्वेषण	सुस्वागतम्	मिले सुर मेरा तुम्हारा	गुरु महिमा	स्वच्छ भारत अभियान	साक्षर भारत	एक भारत श्रेष्ठ भारत	अंतर्राष्ट्रीय मातृ भाषा दिवस
Date	26.04.22	25.07.22	22.08.22	02.09.22	28.10.22	28.11.22	30.01.23	20.02.23

### ASTRONOMY CLUB (CLASS I, II AND III)

Activity	Celebrate Earth Celebrate Life	Peek-a-Boo	Super Hero, Super Sun	Phases of Moon	Ride to the Moon - Space Rocket OR visit to Planetarium	Trip to the Solar System (Assembly-Class II Bookmark Classes I & III	Flying Saucers	Heroes of Space Assembly Class II Book Corner Classes I & III
Date	19.04.22	08.07.22	31.08.22	14.09.22	14.10.22	02.11.22	16.01.23	01.02.23

### AWARE LEARNERS CLUB (CLASS I, II AND III)

Date	13.04.22	29.07.22	29.08.22	26.09.22	17.10.22	30.11.22	09.01.23	20.02.23
Activity	Earth, a beautiful planet to live in	प्रकृति से करो प्यार	National Sports Day	महासागर जीवन का मूलाधार	Clean Home - Happy Home	शिक्षा, जीवन का मूलाधार	Traffic Signals and Signs	जहाँ जीवों का ध्यान, वही देश महान

**SCHEDULE AND THEME FOR MORNING ASSEMBLY  
CLASS I  
SESSION 2022-23**

<b>Date</b>	<b>Theme</b>
22.04.22	Earth Day
29.04.22	Sharing is Caring
06.05.22	Cool Rules
13.05.22	Celebrating Buddha
15.07.22	Stranger Danger
22.07.22	Ringin in the Monsoons
29.07.22	A Friend in Need is a Friend Indeed
12.08.22	हिंदुस्तान मेरी जान –Independence Day (Joint Assembly)
17.08.22	माखन चोर नन्द किशोर (Joint Assembly)
26.08.22	Laughter is the Best Medicine
02.09.22	Teacher - The Torch Bearer (Joint Assembly)
09.09.22	Life Under Water
16.09.22	प्रदूषण एक दानव
23.09.22	Bunk the Junk
30.09.22	Victory of Good Over Evil/Remembering Bapu (Joint Assembly)
14.10.22	All That Glitters is Not Gold
21.10.22	Diwali - Festival of Lights (Joint Assembly)
04.11.22	Each One Teach One
14.11.22	बच्चे मन के सच्चे - Children's Day (Joint Assembly)
25.11.22	Today a Reader, Tomorrow a Leader
02.12.22	Internet – Boon or Bane
09.12.22	दादी-नानी के नुस्खे
16.12.22	Our Community Helpers
23.12.22	Jingle Bells, Jingle Bells (Joint Assembly)
20.01.23	Great Scientists
25.01.23	ऐ मेरे वतन - Remembering Bose (Joint Assembly)
03.02.23	Global Warming
10.02.23	Hard Work is the Key to Success
24.02.23	मेरी दिल्ली मेरी शान
06.03.23	Festival of Colours - Holi (Joint Assembly)
17.03.23	Memorable Session

**SCHEDULE AND THEME FOR MORNING ASSEMBLY  
CLASS II  
SESSION 2022-23**

<b>Date</b>	<b>Theme</b>
11.04.22	Introductory Assembly + Baisakhi Celebrations (Joint Assembly)
13.04.22	Celebrating Babasaheb Ambedkar
20.04.22	Hello Summers
27.04.22	The World of my Dreams
04.05.22	An Apple a day Keeps the Doctor Away
11.05.22	As You Sow, So shall You Reap
13.07.22	Cleanliness is Next to Godliness
20.07.22	Early Bird Catches the Worm
27.07.22	Better Late Than Never
03.08.22	Honesty is the Best Policy
12.08.22	हिंदुस्तान मेरी जान (Joint Assembly)
17.08.22	माखन चोर, नन्द किशोर (Joint Assembly)
24.08.22	My School, My Second Home
02.09.22	Teacher-The Torch Bearer (Joint Assembly)
07.09.22	International Literacy Day
14.09.22	हिंदी दिवस
21.09.22	समय का सदुपयोग
30.09.22	Victory of Good Over Evil/Remembering Bapu (Joint Assembly)
12.10.22	Save Water, Save Life
21.10.22	Diwali - The Festival of Lights (Joint Assembly)
09.11.22	योग से ही होगा
14.11.22	बच्चे मन के सच्चे (Joint Assembly)
23.11.22	Slow and Steady Wins the Race
30.11.22	Save Environment, Save Lives
07.12.22	Winter Fun
14.12.22	Save Energy, Save Future
23.12.22	Jingle Bells, Jingle Bells (Joint Assembly)
18.01.23	Time and Tide Wait for None
25.01.23	ऐ मेरे बतन /Remembering Bose (Joint Assembly)
08.02.23	Where There is a Will, There is a Way
22.02.23	My Idol
01.03.23	Discipline - The Key to Success
06.03.23	Festival of Colours -Holi (Joint Assembly)
13.03.23	Bidding Farewell

**SCHEDULE AND THEME FOR MORNING ASSEMBLY  
CLASS III  
SESSION 2022-23**

<b>Date</b>	<b>Theme</b>
11.4.22	Introductory Assembly + Baisakhi Celebrations (Joint Assembly)
18.04.22	Think Before You Throw
25.04.22	Hard Work is the Key to Success
02.05.22	ईद मुबारक
09.05.22	National Technology Day
11.07.22	City of My Dreams
18.07.22	Honouring the Kargil Martyrs - Vijay Diwas
25.07.22	Vernacular Club Assembly ( सुस्वागतम् )
01.08.22	United We Stand, Divided We Fall (Teamwork)
12.08.22	हिंदुस्तान मेरी जान –Independence Day (Joint Assembly)
17.08.22	माखन चोर, नन्द किशोर (Joint Assembly)
22.08.22	मिले सुर मेरा तुम्हारा – Vernacular Club
29.08.22	National Sports Day
02.09.22	Teacher - The Torch Bearer (Joint Assembly)
12.09.22	Healthy Mind Lives in a Healthy Body
19.09.22	Live and Let Live (International Day of Peace)
30.09.22	Remembering Bapu / Victory of Good Over Evil (Joint Assembly)
21.10.22	Diwali – The Festival of Lights (Joint Assembly)
31.10.22	National Unity Day
07.11.22	Prakash Utsav- Guruparb
14.11.22	बच्चे मन के सच्चे - Children's Day
21.11.22	Know Your Constitution
28.11.22	साक्षर भारत - Vernacular Club
05.12.22	Save the Fauna (World Wildlife Conservation Day)
12.12.22	Indian World Record Breakers
23.12.22	Jingle Bells, Jingle Bells – Christmas (Joint Assembly)
16.01.23	Count Your Blessings (Reduce Inequalities)
25.01.23	ऐ मेरे वतन / Remembering Bose (Joint Assembly)
30.01.23	एक भारत श्रेष्ठ भारत - Vernacular Club
06.02.23	Life in Indian Villages
13.02.23	Digital India
20.02.23	अंतर्राष्ट्रीय मातृ भाषा दिवस - Vernacular Club
27.02.23	Exploring the Seven Wonders of the World
06.03.23	Festival of Colours - Holi (Joint Assembly)
13.03.23	Goodbye – Bidding Farewell

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**  
**SPORTS ACTIVITIES**

**SESSION 2022-23**

<b>Class</b>	<b>Date</b>	<b>Activity</b>
III	28.04.2022	Inter House Sports Activity – Crab Race
II	05.05.2022	Inter House Sports Activity – Skipping
I	14.07.2022	Sports Activity- Organise and Play
III	04.08.2022	Inter House Sports Activity – Help your Buddy
II	01.09.2022	Inter House Sports Activity – Help your Buddy
III	28.09.2022	Inter Class Swimming Competition
II	29.09.2022	Inter Class Swimming Competition
I	30.09.2022	Inter Class Swimming Competition
I	27.10.2022	Inter House Sports Activity- Crab Race
II,III	03.11.2022	Inter Class Skating Competition
I,II, III	17.11.2022	Inter Class Yoga Competition
III	26.12.2022	Inter Class Football Tournament
II	27.12.2022	Inter Class Football Tournament
I	28.12.2022	Inter Class Football Tournament
I	18.01.2023	Inter Class Chess Competition
II	23.01.2023	Inter Class Chess Competition
III	25.01.2023	Inter Class Chess Competition
III	15.02.2023	Annual Sports Day
II	16.02.2023	Annual Sports Day
I	17.02.2023	Annual Sports Day



**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**

**ART & CRAFT ACTIVITIES**

**Session 2022-23**

<b>Class</b>	<b>Date</b>	<b>Activity</b>
1,II,III	06.06.2022	Bookmark Making Competition
1, II, III	28.07.2022	Best Out of Waste
1	25.08.2022	Paper Folding Activity
1,II,III	10.11.2022	Children's Day Art Competition
1,II,III	12.01.2023	Annual Art Competition
1,II,III	02.03.2023	Art and Craft Activity

# PRIMARY DEPARTMENT, PUSA ROAD CAMPUS

## LIBRARY ACTIVITIES

### SESSION 2022-23

<b>Class</b>	<b>Month</b>	<b>Activities</b>
1, II, III	April	Book Nurturing
1, II, III	May	Read Aloud Story Narration
1, II, III	July	Read-a-thon Spell Bee
1, II, III	August	Saluting Our Heroes – Story of a Freedom Fighter
1, II, III	September	Book Talk
1, II, III	October	Character Hunt
1, II, III	November	Exploring the World of Children’s Magazine
1, II, III	December	Christmas Tales
1, II, III	January	Authors’ Week
1, II, III	February	Book Review
1, II, III	March	Fun Reading

**PRIMARY DEPARTMENT, PUSA ROAD CAMPUS**

**EXTERNAL EXAMINATION**

**SESSION 2022-23**

<b>Name of the Exam</b>	<b>Classes</b>	<b>Proposed Dates</b>
IEO-International English Olympiad	II & III	01.11.2022
NSO-National Science Olympiad	II & III	01.12.2022
IMO-International Mathematics Olympiad	II & III	10.11.2022
NSTSE-National Science Talent Search Exam	II & III	16.12.2022
NCO-National Cyber Olympiad	II & III	20.12.2022
International Hindi Olympiad	I, II & III	19.09.2022
LogiQids	I, II & III	November/ December
Clash of Pi Global Mathematics Circuit	III	Throughout the year

# LEAVE APPLICATION FORM

To  
The Class Teacher  
Bal Bharati Public School

Dear Sir/Madam,  
May I request leave of absence for my ward.....  
(of Class.....Section.....) as detailed below :

Date From/To	No. of Days Leave	Reason(s) For Absence	Signature of the Parent/ Guardian	Signature of Class-Teacher



















**TIME - TABLE**

<b>Period</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
<b>1</b>					
<b>2</b>					
<b>3</b>					
<b>4</b>					
<b>LUNCH BREAK</b>					
<b>5</b>					
<b>6</b>					
<b>7</b>					
<b>8</b>					
<b>9</b>					

**TIME - TABLE**

<b>Period</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
<b>1</b>					
<b>2</b>					
<b>3</b>					
<b>4</b>					
<b>LUNCH BREAK</b>					
<b>5</b>					
<b>6</b>					
<b>7</b>					
<b>8</b>					
<b>9</b>					

**TIME - TABLE**

<b>Period</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thurs</b>	<b>Fri</b>
<b>1</b>					
<b>2</b>					
<b>3</b>					
<b>4</b>					
<b>LUNCH BREAK</b>					
<b>5</b>					
<b>6</b>					
<b>7</b>					
<b>8</b>					
<b>9</b>					

## ACKNOWLEDGEMENT FORM

I, \_\_\_\_\_

parent of \_\_\_\_\_

(Admn. No. \_\_\_\_\_) studying in class \_\_\_\_\_

have read and understood all the information given in the school diary. I agree to abide by the rules and regulations of the school as stated herewith.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_