

The Principal
Bal Bharati Public School
GRH MARG
New Delhi-110060

Sub:Issue of School Leaving Certificate

Please issue SLC to my ward whose particulars are as given below as he/she will not be able to continue his/her studies in your school because _____

Name of Student.....Class.....Section.....

Mother's Name..... Father's Name.....

Date of Birth (in figures)..... (in words).....

Admission No.....Year of Admission.....Class.....

Attach one copy of your Marksheet.

I hereby declare that all the above given particulars are correct.

(Signature of Parents)

Date.....

Name.....

Address.....

.....

Tel. No.....

(To be filled by Class Teacher)

Class & Section..... Total Attendance as on dateout of.....

Subjects offered 1.....2.....3.....

4.....5.....6.....

Date.....

Signature of Class Teacher

Name.....

(Clearance from various Departments)

Signature of Incharge with date

Accounts Department:Fee paid upto.....

Examination Department.....

Library.....

Physical Education Department.....

Physics/Geography Department.....

Chemistry/Psychology Department.....

ED/Bio/Computer/Painting Department.....